



MINUTES OF THE OPEN MEETING OF THE LAKERIDGE HEALTH BOARD OF TRUSTEES HELD ON THURSDAY, OCTOBER 19, 2023 AT 920 CHAMPLAIN COURT, WHITBY/MICROSOFT OFFICE TEAMS.

Voting Members:					
P	Cordelia Clarke Julien, Chair	P	Lewis Hooper	P	Stephen Murphy
P	Nicole Blackman	P	Thushyan Kayilas	P	Anita Neeson
R	Shashi Bhatia	P	Duncan Mathieson	P	Mary Flindall-Simpson
R	Scott Briggs	P	Ijade Maxwell Rodrigues	P	Bill Sims
P	Thelson Desamour (Vice Chair)	R	Tom McCulloch	P	Rachel Traore-Takura
P	Peter Hobb	P	Mark Mulima		
Other Members:					
P	Cynthia Davis (Ex Officio)	P	Dr. Randy Wax (Ex Officio)	P	Dr. M. Suri (Ex Officio)
P	Petrina McGrath (Ex Officio)	P	Dr. J.A. Francis (Ex Officio)	P	S. Pye, Recorder
Guests:					
P	Holly-Ann Campbell	P	Dr. Ilan Lenga	P	Chris Squire
P	Tabitha Carroll	P	Sonya Pak	P	Cheri Smith
P= Present R=Regrets TC= teleconference					

1. **LAND ACKNOWLEDGEMENT**
2. **CALL TO ORDER: 5:00 p.m.**

2.1 Strategic Planning at a Glance

The Strategic Plan at a Glance outlines the strategic directions and annual priorities. This document is included in the package each month and is meant as a reminder to help ensure the Board of Trustees remains aligned with the organization’s strategic goals and objectives.

2.2 Declaration of Conflict of Interest

No Conflict of Interest was declared.

2.3 Approval of Agenda

MOTION: It was MOVED by A. Neeson and SECONDED by B. Sims that the Board of Trustees approves the Amended Open Agenda for the Lakeridge Health Board of Trustees meeting held October 19, 2023.

CARRIED

3. **CONSENT AGENDA: FOR INFORMATION**

MOTION: It was MOVED by I. Maxwell Rodrigues and SECONDED by L. Hooper to receive the Lakeridge Health Board of Trustees October 19, 2023 Consent Agenda Information Items 3.2 – 3.10.

- 3.1 Board Chair Report (Deferred)
- 3.2 Chief Executive Officer Report
- 3.3 Chief of Staff Report
- 3.4 Volunteer Report

- 3.5 Governance Committee Draft Meeting Minutes of October 4, 2023
- 3.6 Resource Committee Draft Meeting Minutes of October 6, 2023
- 3.7 Quality Committee Draft Meeting Minutes of October 5, 2023
- 3.8 IDEAA Committee Draft Meeting Minutes of October 3, 2023
- 3.9 Medical Advisory Committee Draft Meeting Minutes of September 26, 2023
- 3.10 Quarterly Combined Community Advisory Panel Report

CARRIED

**4. CONSENT AGENDA: FOR DECISION**

4.1 Approval of the Open Minutes of the Board of Trustees Meeting Held, September 21, 2023

MOTION: It was MOVED by N. Blackman and SECONDED by R. Traore-Takura that the Board of Trustees approves the Open Minutes for the Lakeridge Health Board of Trustees meeting held September 21, 2023.

CARRIED

4.2 Recommended by Governance Committee

4.2.1 2023/24 Board Workplan

MOTION: It was MOVED by R. Traore-Takura and SECONDED by M. Flindall-Simpson that as recommended by the Governance Committee, the Board of Trustees approves the 2023/24 Board Workplan.

CARRIED

4.2.2 Lakeridge Health Foundation Naming

MOTION: It was MOVED by S. Murphy and SECONDED by P. Hobb that as recommended by the Governance Committee, the Board of Trustees approves naming Operating Room #14 in honor of the Robert & Susan Verwey Family Foundation.

CARRIED

4.2.3 Community Advisory Panel (CAP) Terms of Reference

MOTION: It was MOVED by D. Mathieson and SECONDED by T. Kayilas that as recommended by the Governance Committee, the Board of Trustees approves the modifications to the Community Advisory Panel (CAP) 2023/24 Terms of Reference.

CARRIED

4.2.4 Review of Annual Board Member Evaluation and Process

MOTION: It was MOVED by S. Murphy and SECONDED by L. Hooper that as recommended by the Governance Committee, the Board of Trustees approves the process and timelines for the Board Evaluation.

CARRIED

**5. NEW BUSINESS: FOR INFORMATION**

5.1 Board Committee Chair Reports (verbal)

T. Desamour, Chair, Inclusion, Diversity, Equity, Accessibility and Anti-racism Committee provided the following highlights:

- A review of the IDEAA Year 1 Q2 progress, learning and challenges took place.
- Discussed utilizing population health data from an equity lens. Year 2 of the IDEAA Multi Year Plan will include a focus on the process to collect disaggregated data and utilize it to guide equity focused improvement.
- An update was provided on the IDEAA Journey in the Emergency Department. This is part of a learning collaborative with the Institute for Healthcare Improvement (IHI) focussed on embedding health equity and racial justice into quality planning and improvement. This work aligns with the Ontario Health's Black Health Plan a call to action to reduce disparities and advance equity in Ontario. The IDEAA Committee is continuing to map out how IDEAA accountabilities and learning can be embedded in all Board Committees.
- A summary was shared of immediate and short-term actions that will be implemented for the admissions and interview process for the second cohort of Queen's University – Lakeridge Health Integrated Medical Education Program (QLEP) students.
- The November meeting will focus on furthering the work of embedding IDEAA into all Board Committees, and a review of the Accreditation Governance standards that focus on IDEAA.

I. Maxwell Rodrigues, Vice Chair, Quality Committee, provided the following highlights:

- Critical Care Clinical Service presentation highlighted the top risks and program highlights, while also sharing work done to complete the program strategic plan in alignment with the organization.
- Cancer Services presentation included a patient story, program highlights and top risks for the Cancer Services program. There was discussion about embedding IDEAA into patient education and health literacy resources.
- The Q2 update was shared on progress, challenges and learning related to strategic Priority Design and Implement a Quality Management System, including process to identify areas of focus for 2024-25 year.
- The November meeting will include the topics of 2023/24 Q2 Scorecard and Performance Indicators, 2023/24 Q2 Incidents Report, 2023/24 Q2 Enterprise Risk Management Update, 2023/24 Q2 Statement of Claims Report, 2023/24 Q1/Q2 Patient Experience Report: Patient and Family Feedback Summary, Surgery Clinical Service Presentation, and Patient and Family Advisors Annual discussion with the Board.

R. Traore-Takura, Chair, Governance Committee provided the following highlights:

- A thorough overview was provided regarding the work the CIS Task Force has completed to date including the review of a non-binding term sheet outlining the basic terms and conditions for the NewCo.
- The Durham Ontario Health Team (DOHT) has been chosen as one of twelve (12) OHTs in Ontario to advance toward maturity and designation under the Connecting Care Act.
- A Review of the Community Advisory Panel (CAP) recruitment and onboarding process was completed in order to optimize the process with the introduction of new members. The terms of reference is updated to reflect this work.
- The November meeting will include topics of Home and Community Care (HCC) Governance Update, Board Membership and Succession Planning, and Community Advisory Panel Survey Results.

P. Hobb, Chair, Resources Committee provided the following highlights:

- Excellent analysis was presented that starts with annual forecast deficit at MOH/HSAA line and adjusts this line for items that can impact the forecast deficit under worst case, most likely case, and best case scenarios.
- Facility Condition and Site Component Assessment was provided for Ajax Pickering, Bowmanville, Oshawa, Port Perry and Whitby Hospitals. Third party inspections are completed every 4 years which forms the basis for Healthcare Infrastructure Renewal Fund applications.

- Cyber Security Update was provided which included exploring the HIROC additional third-party coverage to minimize impact if a cyber event.
- The November meeting will include the topics of 2024/25 Pre-Operating and Capital Business Plan, Inclusion, Diversity and Equity update, new HR KPI's, and Financial Update (September).

Dr. R. Wax, Chief of Staff, provided the following highlights on behalf of the Medical Advisory Committee:

- Process for approving controlled documents was reviewed and currently in progress.
- Escalation processes were discussed and provided to committee members for review and feedback.
- The October meeting will include topics of HR Forecasting, Chief & Medical Director, Inclusion, Diversity, Equity, Accessibility, Leadership Escalation Process, Research & Academics Vision and Future, Rules and Regulation Review, and Physician Involvement in the Quality Management System.

**6. MOTION TO MOVE IN-CAMERA**

MOTION: It was MOVED by M. Flindall-Simpson and SECONDED by T. Desamour to move in-camera.

CARRIED

**7. IN-CAMERA MATTERS**

**8. MOTION TO COME OUT OF IN-CAMERA**

8.1 MOTION: It was MOVED by P. Hobb and SECONDED by S. Murphy to come out of in-camera.

CARRIED

8.2 MOTION: It was MOVED by T. Kayilas and SECONDED by D. Mathieson to come out of in-camera.

CARRIED

**9. OTHER BUSINESS**

9.1 Next Meeting: November 16, 2023 (Board Meeting)

9.2 Adjournment

MOTION: It was MOVED by T. Kayilas and SECONDED by D. Mathieson that the Board of Trustees approves adjournment of the meeting of October 19, 2023.

CARRIED

*Cordelia Clarke Julien*

Cordelia Clarke Julien, Chair