



MINUTES OF THE OPEN MEETING OF THE LAKERIDGE HEALTH BOARD OF TRUSTEES HELD ON THURSDAY, SEPTEMBER 21, 2023 AT 580 HARWOOD AVENUE S., AJAX (GREAT ROOM)/MICROSOFT OFFICE TEAMS.

Voting Members:					
P	Cordelia Clarke Julien, Chair	P	Peter Hobb	P	Stephen Murphy
P	Nicole Blackman	P	Lewis Hooper	P	Anita Neeson
P	Kevin Baker	P	Thushyan Kayilas	P	Ijade Maxwell Rodrigues
P	Shashi Bhatia	R	Duncan Mathieson	P	Bill Sims
P	Scott Briggs	P	Tom McCulloch	P	Mary Flindall-Simpson
P	Thelson Desamour (Vice Chair)	P	Mark Mulima	P	Rachel Traore-Takura
Other Members:					
P	Cynthia Davis (Ex Officio)	P	Dr. Randy Wax (Ex Officio)	P	Dr. M. Suri (Ex Officio)
P	Petrina McGrath (Ex Officio)	P	Dr. J.A. Francis (Ex Officio)	P	S. Pye, (Recorder)
Guests:					
P	Chris Squire	P	Holly-Ann Campbell	P	Cheri Smith
P	Tabitha Carroll	P	Dr. Ilan Lenga	P	Catherine Rosebrugh
P	Sonya Pak	P	Dr. Greg Athaide	P	Dr. Joan Abohweyere
P	Dr. Kevin Chopra	P	Dr. Peter Dixon	P	Geoff Donsky
P	Dr. Joel Kennedy	P	Dr. Dan Ricciuto		
P= Present R=Regrets TC= teleconference					

1. LAND ACKNOWLEDGEMENT

2. CALL TO ORDER: 5:00 p.m.

2.1 Strategic Planning at a Glance

2.2 Declaration of Conflict of Interest

No Conflict of Interest was declared.

2.3 Approval of Agenda

MOTION: It was MOVED by K. Baker and SECONDED by R. Traore-Takura that the Board of Trustees approved the amended Open Agenda for the Lakeridge Health Board of Trustees meeting held September 21, 2023.

CARRIED

3. CONSENT AGENDA: FOR INFORMATION

MOTION: It was MOVED by A. Neeson and SECONDED by B. Sims to receive the Lakeridge Health Board of Trustees September 21, 2023, Consent Agenda for Information Items 3.1 – 3.12.

3.1 Board Chair Report

- 3.2 Chief Executive Officer Report
- 3.3 Governance Committee Draft Meeting Minutes: September 6, 2023
- 3.4 Resource Committee Draft Meeting Minutes: September 8, 2023
- 3.5 Quality Committee Draft Meeting Minutes: September 7, 2023
- 3.6 IDEAA Committee Draft Meeting Minutes: September 5, 2023
- 3.7 Medical Advisory Committee Approved Meeting Minutes: June 27, 2023
- 3.8 Medical Advisory Committee Draft Meeting Minutes: July 25, 2023
- 3.9 Q1 Board Member Attendance Report
- 3.10 2023/24 Q1 Enterprise Risk Management (ERM)
- 3.11 2023/24 Q1 Corporate Scorecard & Performance Indicators
- 3.12 Fall and Spring Board Retreats

CARRIED

4. CONSENT AGENDA: FOR DECISION

4.1 Board of Trustees Draft Meeting Minutes: June 22, 2023

MOTION: It was MOVED by M. Mulima and SECONDED by M. Flindall-Simpson that the Board of Trustees APPROVES the Board meeting minutes for the Lakeridge Health Board of Trustees Meeting of June 22, 2023.

CARRIED

4.2 Recommended by Governance Committee

4.2.1 Board Committee 2023/24 Workplans

MOTION: It was MOVED by N. Blackman and SECONDED by R. Traore-Takura that as recommended by the Governance Committee, the Board of Trustees approved the following 2023/24 Board Committee Workplans:

- Inclusion, Diversity, Equity, Accessibility and Anti-Racism (IDEAA) Committee
- Quality Committee
- Governance Committee
- Resources Committee

CARRIED

4.2.2 Board Committee Terms of Reference (TOR)

MOTION: It was MOVED by S. Briggs and SECONDED by S. Bhatia that as recommended by the Governance Committee, the Board of Trustees approved the following Terms of Reference:

- Inclusion, Diversity, Equity, Accessibility and Anti-Racism (IDEAA) Committee
- Quality Committee
- Governance Committee
- Resources Committee

CARRIED

4.3 Recommended by Resources Committee

4.3.1 Positron Emission Tomography (PET) CT

MOTION: Whereas Ontario Health/Cancer Care Ontario has approved the purchase of the PET CT requiring that it be operational by March 31, 2024; and

Whereas the Lakeridge Health Foundation is proposing to fund the additional unplanned installation of \$1.4 M through reallocation of existing cancer campaign; and

Whereas should the cancer campaign reallocation be insufficient to fund the difference Lakeridge Health and the Foundation will work together to identify alternative funding sources.

It was MOVED by S. Murphy and SECONDED by P. Hobb that as recommended by the Resources Committee, the Board of Trustees approved of the Dinnen Construction Management Design build contract in the amount of \$2,401,133 (inclusive of HST) for the installation of a Positron Emission Tomography (PET) CT at the Oshawa Hospital.

CARRIED

4.3.2 Jerry Coughlan Health and Wellness Centre, Public Hospital Act

MOTION: Whereas design approvals have been received from the Ministry of Health and operating funding models are being put in place to support the operations of the Jerry Coughlan Health & Wellness Centre; and

Whereas the Ministry of Health requires Lakeridge Health to obtain approval to operate as a hospital site under *the Public Hospitals Act*.

It was MOVED by T. McCulloch and SECONDED by T. Kayilas that as recommended by the Resources Committee, the Board of Trustees approved the submission to the Ministry of Health seeking Approval to Operate as a Group V (ambulatory care) site under *the Public Hospitals Act*.

CARRIED

4.3.3 Electronic Scheduling System

MOTION: It was MOVED by R. Traore-Takura and SECONDED by K. Baker that as recommended by the Resources Committee, the Board of Trustees approved Lakeridge Health to proceed with the purchase and implementation of an Electronic Scheduling System. The estimated implementation cost associated with this is \$2,623,556.00, with an ongoing operational cost estimated at \$936,656.00 (exclusive of HST).

Whereas management assures the Board that this system will automate standardization, reduce payroll errors, and reduce overtime and agency related to scheduling practices with an estimated recover of the implementation cost over 4 years.

CARRIED

5. NEW BUSINESS: FOR INFORMATION

5.1 Board Committee Chair Reports

T. Desamour, Chair, Inclusion, Diversity, Equity, Accessibility and Anti-Racism Committee provided the following highlights:

- An overview of the IDEAA Year one (1) workplan, deliverables and progress to date was provided
- The committee also discussed how IDEAA learnings and accountabilities could be embedded in Quality, Resources and Governance Committees
- The committee discussed the diversity and composition of the 2023/24 QLEP students. A working group has been established with representation from the Black Physicians Association and other key stakeholders to develop strategies for recruitment of black and indigenous medical students.
- Next meeting will include the following topics: Community Partnerships aligned to IDEAA, IDEAA Year 1 Plan update, Emergency Department Revitalization Strategy update

B. Sims, Chair, Quality Committee provided the following highlights

- Academic Affairs Clinical Service Presentation highlighted the top risks, embedding an IDEAA lens into their work
- The excitement and successes of the Lakeridge Health Queens collaborative was shared
- Research Clinical Service Presentation included a patient story, program highlights and top risks for the Research program
- Discussion took place about the future expansion of the program and work underway to become an eligible institution with the Canadian Institute of Health Research
- Next meeting in October will include Clinical Service presentation form Critical Care and Cancer Services

R. Traore-Takura, Chair, Governance Committee provided the following highlights:

- The Board Committees reviewed and approved their Terms of Reference and Workplans
- The Fall Board Retreat is scheduled for November 21, 2023, which will include Senior Leadership Team, Board of Trustees and Community Partners
- Next meeting in October will include review of the Community Advisory Panel (CAP) Terms of Reference along with a CIS Task Force session presenting the Term Sheet and proposed resolution for approval

P. Hobb, Chair, Resources Committee provided the following highlights:

- The 2023/24 Q1 Internal Audit noted ten (10) recommendation of which four have been implemented and five are not yet due
- Several Initiatives undertaken this past year reducing the nursing staff risk (reduced from very high to high)
- Human Resources Information System (HRIS) has been added as a very high risk
- The next meeting will include topics of 5-year Capital Projection & Building Asset Update and Cyber Security Update.

- T. McCulloch, Board member, Medical Advisory Committee provided the following highlights:
- At the June 2023 MAC meeting, it was endorsed by the committee to sunset the Medical Executive Committee and replace with the Credentials Committee
 - The next MAC meeting will include topics of Medical Leadership and Inclusion, Diversity, Equity, Accessibility and Anti-Racism Education.

5.2 Board Responsibility (Oversight of Medical Staff, Board Processes for Panel & Privileging)
The step by step process on Physician Credentialing Appeals was provided as an overview of the process when a Chief proposes to change a physician’s credentials.

6. MOTION TO MOVE IN-CAMERA

MOTION: It was MOVED by B. Sims and SECONDED by A. Neeson to move in-camera.

CARRIED

7. IN-CAMERA MATTERS

8. MOTION TO COME OUT OF IN-CAMERA

8.1 MOTION: It was MOVED by K. Baker and SECONDED by R. Traore-Takura to come out of in-camera.

CARRIED

8.2 MOTION: It was MOVED by A. Neeson and SECONDED by B. Sims to accept actions taken in-camera.

CARRIED


9. OTHER BUSINESS

9.1 Next Meeting: October 19, 2023

9.2 Adjournment

MOTION: It was MOVED by I. Maxwell Rodrigues and SECONDED by L. Hooper that the Board of Trustees approves adjournment of the meeting of September 21, 2023.

CARRIED


Cordelia Clarke Julien, Chair