Lakeridge Health

MINUTES OF THE OPEN MEETING OF THE LAKERIDGE HEALTH BOARD OF TRUSTEES HELD ON THURSDAY, JUNE 18, 2020 BY MICROSOFT TEAMS

1. **CALL TO ORDER: 5:06 p.m.**

    1.1   Declaration of Conflict of Interest - none

    1.2   Approval of Agenda

    MOTION: It was MOVED by J. Innocent and SECONDED by B. Brady to approve the Open Agenda for the Lakeridge Health Board of Trustees meeting held June 18, 2020.

    CARRIED

    1.3   Minutes of May 21 Open Board Meeting

    MOTION: It was MOVED by B. Gray and SECONDED by C. Fenn to approve the Open Minutes of the Lakeridge Health Board of Trustees meeting held May 21, 2020.

    CARRIED

2. **NEW BUSINESS**

    2.1   COVID-19 / Capacity Plan Update

    S. deRyk and Dr. T. Stone presented a COVID-19 / Capacity Plan update to the members of the Board of Trustees.

    Lakeridge Health's COVID-19 surge continues to be tracking to be mild. As slow reopening of the economy happens, and in preparation for plans to reschedule surgeries and procedures, surge capacity planning continues. Information was provided on number of admitted patients with COVID-19, patients under investigation and staff exposures. Ramp-up of surgical services began

on June 8 with operating rooms currently at 58% capacity. The organization has a goal by mid-September to be at 100% capacity in their operating rooms.

L. Motz provided an update regarding Orchard Villa. The COVID-19 outbreak has been declared over. Orchard Villa is now sustainable and ready to handle day-to-day operations, including another outbreak if that should occur. Visiting restrictions are in place with residents now being able to visit with their loved ones.

Personal protective equipment supplies are in good shape for the most part. Conservation and optimization is key with the gradual reopening and the organization providing more surgeries and other services.

An update on provincial directives was provided including:
- Ontario extends State of Emergency until June 30
- Gradual resumption of visits to long-term care homes, retirement homes and other residential care settings by June 18
- Enabling transfers from hospitals to long-term care
- Re-opening of child care services
- Post-secondary schools
- Ontarians encouraged to establish social circles
- Durham Region enters Stage 2 of Re-opening on June 19

2.2   Board Committee Reports

J. Somerville, Chair, Governance Committee highlighted:
- Sean Hillman, Clinical Ethicist provided an update on the work of the Ethics Program highlighting several new initiatives being introduced and implemented to support COVID response activities.
- Policy Review – of the 25 Board policies that need to be reviewed every two years, 7 were selected to begin the review process in June and will be presented at the September Committee meeting.
- Board and Committee Slate and Board Work Plan – the Board Chair shared the 2020/21 Committee Slate and proposed Board Work Plan.
- New Hospital Site Selection Committee Update – an update for the milestones for the New Hospital Site Selection process was provided. Work has continued to support the launch and recruitment of the Task Force and a Fairness Advisory representative.
- Thank you to Glen Uens for your contributions as a Trustee and acknowledgement of his significant contributions as he completes his term as a Board member.

A. Sethi, Chair, Resources Committee highlighted:
- Price Waterhouse Coopers (PWC) presented the financial statements for the year ended March 31, 2020. Key matters for discussion with the Resources Committee were reviewed. An unqualified report with no adjusted or unadjusted accounting errors was submitted.
- Lakeridge Health received the 2020/21 funding letter which was a 1% increase.

- The April 2020 financial statements were presented – it is noted there are pressures going into the 2020/21 financial year. Management was requested to return to the Resources Committee meeting in September with a detailed plan on initiatives to balance the budget.
- Thank you for contributions to Jeff Beaton and Cordelia Clarke Julien as they leave the Resources Committee and become involved in other Board Committee work.

T. Desamour, Chair, Quality Committee highlighted:
- A high risk update was provided on COVID-19 with the new COVID-19 Placemat being introduced to the Quality Committee.
- Resumption of services for the Rapid Access Addictions Medicine (RAAM) Clinic.
- Accreditation – Lakeridge Health had the opportunity to appeal our recent accreditation results and on March 30, Accreditation Canada notified Lakeridge Health that the appeal was successful. This means that 99.3% of the standards were met.
- The 2019/20 Q3 / Q4 Trending Reports, Statement of Claims, 2019/20 Q3 / Q4 Patient Experience Reporting including Complaints and Compliments were reviewed.

J. Beaton, Board member representative for the Medical Advisory Committee highlighted:
- COVID-19 Update was provided to the members present.
- COVID-19 Placemat was introduced and reviewed.
- Safety Culture Initiative regarding physician cohorting was discussed.
- Mask fit testing protocol was put in place.

2.3   Recommended by Medical Advisory Committee

2.3.1   Appointments of New Physician Chiefs

2.3.1.1 Chief of Emergency Medicine

In December 2016, Lakeridge Health integrated with the Ajax Pickering Hospital. Part of that integration included a commitment to create new corporate Chief/Medical Director positions. Lakeridge had an open competition for the new role of Corporate Chief and Medical Director of Emergency Medicine. Dr. Phil Moran was the successful applicant for the corporate position of Chief of Emergency Medicine and Co-Medical Director of the Emergency and Critical Care Program in the evolved leadership model. He will assume this position effective July 1, 2020 for a 5 year term.

MOTION: It was MOVED by J. Wye-Baker and SECONDED by C. Clarke Julien that as per Section 10.5 of the Privileged Staff By-laws and as recommended by the Medical Advisory Committee, the Board of Trustees approves the appointment of Dr. Phil Moran as Chief of Emergency Medicine for a 5 year term beginning July 1, 2020 and the termination of the Transitional Site Chief of Emergency.

CARRIED

2.3.1.2 Interim Chief of Diagnostic Imaging

Dr. Antony Raikhlin has submitted his resignation for the position of Corporate Chief of Diagnostic Imaging. To support a seamless transition and fulsome leadership support to the Department, Dr. Mustufa Khan is being advanced for the position of Interim Corporate Chief of Diagnostic Imaging.

MOTION: It was MOVED by J. Beaton and SECONDED by J. Somerville that as per Section 10.5 of the Privileged Staff By-laws and as recommended by the Medical Advisory Committee, the Board of Trustees approves the appointment of Dr. Mustafa Khan as the Interim Chief of Diagnostic Imaging for a one-year term beginning July 1, 2020.

CARRIED

3. **Consent Agenda – Decision Items**

3.1 Recommended by Resources Committee

3.1.1 Compliance and Attestations

BPSAA Compliance Board Attestations & Compliance

MOTION: It was MOVED by A. Sethi and SECONDED by M. Ulanicki that as recommended by the Resources Committee, the Board of Trustees approves that the Chair, Board of Trustees sign the Compliance Attestation required under the BPSAA.

CARRIED

M-SAA Declaration of Compliance

MOTION: It was MOVED by S. Hardy and SECONDED by J. Beaton that as recommended by the Resources Committee, the Board of Trustees approves that the Chair, Board of Trustees sign the Compliance Attestation required under BPSAA.

CARRIED

H-SAA Declaration of Compliance

MOTION: It was MOVED by T. McCulloch and SECONDED by B. Gray that as recommended by the Resources Committee, the Board of Trustees approves that the Chair, Board of Trustees sign Schedule D – Declaration of Compliance required under the H-SAA in the Form attached as Appendix 1 and the H-SAA Declaration of Compliance Checklist in the Form attached as Appendix 2 and that the exception regarding the unwritten Policy "Not Restrict or Refuse the Provision of Hospital Services that are Funded by the LHIN to an Individual, Director or Indirectly, based on the Geographic Area in which the Person Resides in Ontario" be prioritized for completion within the year as this is the second year that this exception was noted.

CARRIED

3.1.2   2019-20 Lakeridge Health Audit Results and Audited Statements

MOTION: It was MOVED by A. Sethi and SECONDED by C. Clarke Julien that as recommended by the Resources Committee, the Board of Trustees accepts the Auditor's Report and approves the Financial Statements for the year ended March 31, 2020.

CARRIED

3.1.3   Special Audit Report – MCSS Children Services Program

MOTION: It was MOVED by S. Hardy and SECONDED by G. Uens that as recommended by the Resources Committee, the Board of Trustees accepts the Auditor's Report and Transfer Payment Annual Reconciliation Schedule for the Child Youth Program and Youth Justice Program for the year ended March 31, 2020.

CARRIED

3.1.4   Innovative Procurement

MOTION: It was MOVED by T. McCulloch and SECONDED by J. Beaton that as recommended by the Resources Committee, the Board of Trustees approves that for any monetary approvals exceeding $5 m specific to Lakeridge Health's response and readiness to the COVID-19 pandemic for urgent matters, the Delegation of Approval is as follows:

- Chair of the Resources Committee to review and recommend each procurement over $5 m on behalf of the Resources Committee, and
- Chair of the Board to review and approve each procurement over $5 m on behalf of the Lakeridge Health Board of Trustees.

The Motion will expire on the later date of either September 17, 2020 or the next regularly scheduled Lakeridge Health Board of Trustees meeting.

CARRIED
(It is noted that S. Cochran and A. Sethi abstained from the vote)

3.2   Recommended by Governance Committee

3.2.1   Board and Committee Slate and Board Work Plan

MOTION: It was MOVED by J. Somerville and SECONDED by S. Bhatia that as recommended by the Governance Committee, the Board of Trustees approves the Board and Committee Slate, the appointment of Jeff Beaton as Board representative on the Medical Advisory Committee, the appointment of Community Advisory Panel Chairs and the Board Work Plan.

CARRIED

3.3   Recommended by Quality Committee

    3.3.1   Proposed Update to the 2020/21 Corporate Scorecard

        MOTION: It was MOVED by T. Desamour and SECONDED by C. Fenn that as
                    endorsed by the Quality Committee, the Board of Trustees approves
                    the additions to the new 2020/21 Corporate Scorecard.
                                                                        CARRIED

4. **Consent Agenda – Information Items**

    MOTION: It was MOVED by B. Brady and SECONDED by J. Wye-Baker to receive the Lakeridge
                Health Board of Trustees June 18, 2020 Consent Agenda Information Items 4.1, 4.2, 4.3,
                4.4, 4.5, 4.6 and 4.7.
                                                                        CARRIED

    4.1   Board Chair Report
    4.2   Chief Executive Officer Report
    4.3   Chief of Staff Report
    4.4   Governance Committee Draft Meeting Minutes – June 4, 2020
    4.5   Resources Committee Draft Meeting Minutes – June 5, 2020
    4.6   Quality Committee Draft Meeting Minutes – June 4, 2020
    4.7   Medical Advisory Committee Draft Meeting Minutes – May 26, 2020
                                                                        CARRIED

5. **MOTION TO MOVE IN-CAMERA**

    5.1   Motion to Move In-Camera

        It was MOVED by T. Desamour and SECONDED by S. Hardy to move in-camera.
                                                                        CARRIED

    5.2   Motion to Accept the Decisions Made In-Camera

        It was MOVED by B. Brady and SECONDED by S. Bhatia to accept the decisions made in-camera.

                                                                        CARRIED

6. **OTHER BUSINESS**

    6.1   Next Meeting Date – September 17, 2020

    6.2   Adjournment

        It was MOVED by J. Somerville and SECONDED by G. Uens to adjourn the Open Meeting.

                                                                        CARRIED

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                                        Sharon Cochran, Chair