# WELCOME TO PORT PERRY!

# WHAT YOU NEED TO KNOW



**305-576-8711** 



# **CAMILLE'S CORNER**



### PARKING



Drop in to view gift displays, grab a cup of coffee and other goodies! M-F: 9 am- 4:30 pm closed on Sat-Sun.

Use your name badge to park in the outside lot. For inquiries, call the parking office at ext. 33707.





### CAFETERIA

Located to the right of the main lobby. M-F: 7 am-2 pm Closed: Sat. Sun and Stat Holidavs



### THE WAVE



Visit the WAVE to locate our policies & procedures, forms for travel reimbursement and more!

#### PLACES TO EAT & GATHER

- Cafeteria
- Library



#### **HUMAN RESOURCES**

AVAILABLE AT LHO: McLaughlin Hall, 2nd Floor (corner of Simcoe and Hospital Court)

HOURS: Mon-Fri: 8am - 4 pm

CONTACT: 905-576-8711 ext 34655

askhr@lh.ca

## OCC HEALTH & SAFETY

LOCATION: The Treatment Room is located on the 2nd

floor, office #204.

There is an Occ Health Nurse on site HOURS:

on Tuesday's and Thursday's from

1pm-4pm.

CONTACT: 905-576-8711 ext. 33710

> OHnurses@lh.ca, or your Abilities Case Management Specialist

## EMPLOYEE ASSISTANCE PROGRAM (EAP)

Guidance Resources is a free, confidential, voluntary counselling/referral service available 24/7/365, to employees & their family members (within your household).

Call: 1-855-824-9752

www.guidanceresources.com using Web ID: EAP4LH

# **ACCESSING YOUR**



INTERNAL ACCESS: Use the Outlook Web Application (OWA) on any LH desktop to access your email!

**EXTERNAL ACCESS: Visit** 

www.lakeridgehealth.on.ca/en/aboutus/forstaff

and click on "Staff OWA (Outlook Web Application) Login"

# **OUR VALUES:**









