

Nursing Bedside Shift Report in Critical Care

Information for Substitute Decision Maker or Power of Attorney for Personal Care

On our unit, you are invited to take part in the Nursing Bedside Shift Report, otherwise known as handover. Handover is when up-to-date information and the Nursing plan of care are passed from current Nursing staff to oncoming Nursing staff. We invite you to be present and to participate.

Patient Privacy and Confidentiality

It is important that Critical Care continues to respect the patient's privacy and adhere to confidentiality requirements. Critical Care kindly requests the Substitute Decision Maker or Power of Attorney for Personal Care are the only person present during bedside shift report.

Times for Bedside Shift Report

Nurse bedside shift report occurs every day between 6:45 - 7:15 **AM** and 6:45 – 7:15 **PM**.

Please be in the room before Nursing Report starts in order to ensure a safe and complete handover occurs. No one will be allowed to participate after handover has begun. You will be invited to wait in the waiting room until handover is complete.



What should You expect during Bedside Shift Report?

The Nurses report important aspects of care and safety to each other. This involves reviewing:

- Hospital arm band/allergies
- Reason in critical care
- Medications your loved one is taking
- Information related to equipment in the room.

The Nurses will discuss goals of care for the shift and inform you if there are any scheduled tests or procedures that will need to be completed.

What should You do?

Listen: You are an important participant in your loved one's care. We want to ensure you receive information in a timely manner.

Ask Questions: If you have questions or concerns, feel free to discuss them with your loved one's Nurse.

Be Patient: At shift change, Nurses are busy giving report. During this time you may experience longer wait times.

Handover of information is an opportunity for you to learn about the nursing plan of care and share concerns you may have. It does not replace important conversations you should have with the doctor.