

eRecruitment for Lakeridge Health Staff

How to Register

1. In the top right corner, click the Register button.



2. Read the Terms and Conditions. Once you have read it, check 'I have read and agree to the Terms and Conditions' and click the 'Next' button.

3. Ensure that you fill out all mandatory fields denoted by the asterisk (*).

Notes:

- The 'Password' field requires a minimum of 6 characters with 1 Special character (!, #, *, etc.)
- Any issues on that occur on registration form will be identified in the right-hand side toolbar after you click 'Finish'.

4. Are you a Lakeridge Health employee? Select **YES** and you will be prompted to enter your employee number which can be found on your pay stub. **You must enter your employee number to view job postings available to Lakeridge Health Staff.**

5. Click the 'Finish' button. You will receive a confirmation message to the email address you registered with that you have successfully registered.